



LEGISLATIVE MEMORANDUM

TO: Honorable Mayor and Members of the City Council

FROM: Suzanne Sherman, City Manager

THRU: Mariano Augello, Chief of Police

DATE: 4/6/2023

RE: Consideration of an in-kind services donation from The House Church beautify the Police Department employee picnic area.

Pastor Ken Delgado of the House Church, a place of worship in Palm Bay, has had a long productive partnership of volunteerism with the City of Palm Bay. In mid-2021, Pastor Delgado approached the Police Department with an offer to help boost the morale of the department personnel through a volunteer project by The House Church. The proposed community volunteer project is to improve the employee picnic area at the Police Headquarters to allow for department to host celebrations/morale events in line with its wellness program. Pastor Delgado met with the Police Department to discuss feasibility, process for approvals, and overall design plan. The proposed project includes a large Pavilion, with lights and fans, fencing, replacing the inoperable barbeque grill, landscaping and a small memorial area within the space.

The House Church will raise the funding for materials and a donation of in-kind services will be provided through church volunteers handling the labor for the renovations. There will be no city funding or paid city personnel utilized for the project. The Police Department coordinated with the Parks & Facilities Department for input and in drafting a finalized concept plan for the project (included as an attachment). Upon Council approval, The House Church will initiate its campaign to raise funds for the project and a projected timeline for the renovations will be established.

REQUESTING DEPARTMENT:

Police Department

FISCAL IMPACT:

There is no fiscal impact for the proposed project. Services will be donated and funding for materials and supplies will be raised and funded directly by the House Community Volunteer group.

RECOMMENDATION:

Motion to approve the donation of services in kind by The House Church for a beautification of the Police Department's employee picnic area.

ATTACHMENTS:

Description

THE HOUSE COMMUNITY PARTNERSHIP VOLUNTEER PROJECT

THE HOUSE COMMUNITY PARTNERSHIP VOLUNTEER PROJECT- POLICE HQ REAR PICNIC AREA

PALM BAY POLICE DEPARTMENT 130 MALABAR ROAD, PALM BAY FL. 32905

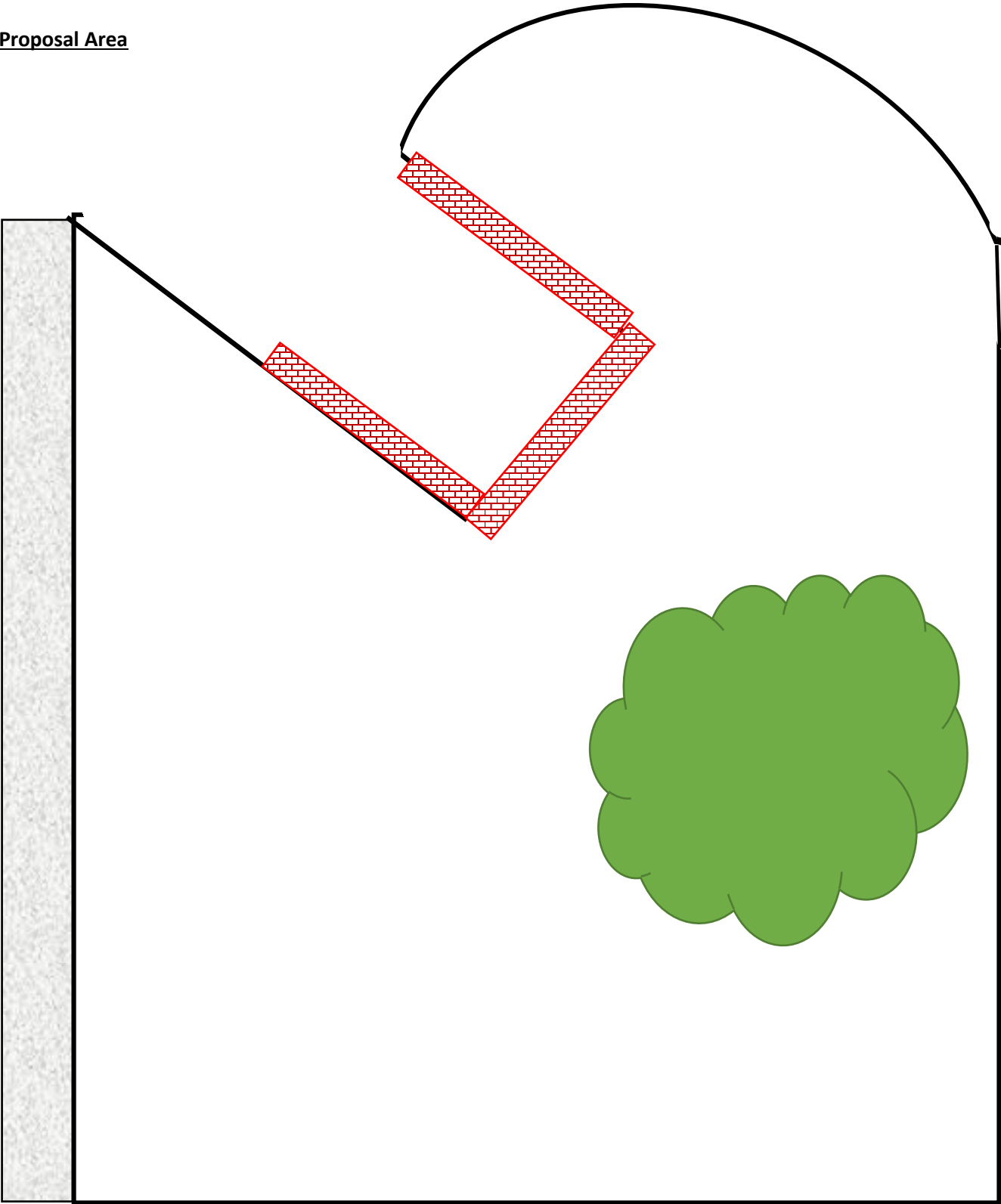


130 Malabar Road- PB Police HQ, Rear Parking Area, Picnic area



GPS COORDINATES: 27.997450760467782, -80.66918111963011

Project Proposal Area



PD HQ REAR PICNIC AREA REMODEL PROJECT OVERVIEW

PREP: NEED ACCURATE MEASUREMENTS OF AREA, NEED AREA PRINT IF AVAILABLE TO PRODUCE FINAL PLANS

PROJECT CONCEPT / WORKFLOW

FINALIZE PLANS FOR APPROVAL AND PERMITTING

SUBMIT PERMIT APPLICATION

REMOVE EXSISTING PAVILLION

REMOVE EXSISTING CONCRETE SLAB & WALKWAY

REMOVE EXSISTING BAR-B-QUE GRILL

FORM AND POUR 40% LARGER SLAB & NEW WALKWAY

RUN POWER & WATER FOR PAVILLION

FABRICATE 40% LARGER PAVILLION

-(PAVILLION LIGHTING, CEILING FANS, AND 2 EACH QUAD 120VAC OUTLETS & 1 HOSE FAUCET)

INSTALL 5/6 ft PERIMETER FENCE AND SINGLE ENTRANCE GATE (TYPE TBD)

PROCURE NEW GAS BAR-B-QUE GRILL

PROCURE 5/6 EACH PIC-NIC BENCHES

BOARDER FENCE WITH 24" FLOWER BED

CREATE ROCK GARDEN EAST TIP OF AREA

NOTES: PD HQ PICNIC AREA REMODEL: as of 21 Nov 2022

LEAVE EXSISTING TREE – TRIM BRANCHES

TARGET SCHEDULE 1st QTR 2023