



CITY OF PALM BAY, FLORIDA

Travel Request/Advance Request

Contact/Ext Doreen x3415

Control #

Request Date: 11.15.23

Name: <u>Robert Bitgood</u>	Destination: <u>2301 Sadler Rd Fernandina Bch, FL 32034</u>
Department/Division: <u>Building</u>	Departure: <u>12.5.23</u> Return: <u>12.6.23</u>
Account To Be Charged: <u>451-0000-220-1024</u>	Time of: <u>5:00pm</u> <u>3:30pm</u>
Account To Be Charged:	Estimated Cost: before mileage reimbursement \$200.00

Purpose of Travel (Specify Conference, School or Other Reason) - **ATTACH ITINERARY**

Attend the Building Code Administrator and Inspectors Board Meeting in Fernandina Beach Florida for staff member to obtain licensure approval from the board.

Date Approved By Council: _____

Transportation: **boldface** or circle choice(s) POV - Estimated Mileage City Vehicle
Common Carrier (complete below)

PREPAID EXPENSES	VENDOR/ADDRESS	EXPLANATION	AMOUNT	FINANCE USE ONLY	
Registration				Vendor #	Check #
Due Date					Date
Hand Carry Y N					
Lodging	Residence Inn by Marriott 2301 Sadler Rd Fernandina Beach, FL 32034	Rate <u>\$154.00</u> # Nights <u>1</u>		Vendor #	Check #
Due Date <u>asap</u>					Date
Hand Carry Y N	Paid by Doreen Hensel Pcard		\$154.00		
Common Carrier (if applicable)				Vendor #	Check #
Due Date					Date
Hand Carry Y N			\$0.00		
Other Expenses				Vendor #	Check #
Due Date					Date
Hand Carry Y N			\$0.00		
Other Expenses				Vendor #	Check #
Due Date					Date
Hand Carry Y N			\$0.00		
PER DIEM ADVANCE: Advanced or <u>Upon Return</u> (circle one) Refer to www.gsa.gov for rates - <u>attach proof of rate</u> (Lodging prepaid - receipt required)				Vendor #	Check #
Breakfast	@		\$0.00		Date
Lunch <u>1</u>	@	\$15.00	\$15.00		
Dinner <u>1</u>	@	\$26.00	\$26.00		
Incidentals <u>1</u>	@	\$5.00	\$5.00		
			\$46.00		

TRAVEL APPROVALS

Department Head

Date

Finance

Date

(if applicable)

City Manager

Date

(ATTACH TO EXPENSE REPORT UPON RETURN)



Building Officials Association of Florida

PROTECTING LIVES AND PROPERTY SINCE 1953

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Building Code Administrators & Inspectors Board Meeting

Tell a Friend

Information subject to change. Contact BCAIB Website <http://www.myfloridalicense.com/DBPR/building-code-administrators-and-inspectors/board-meeting-information/>



12/6/2023 to 12/8/2023

When:

Dec 6-8

Where:

See BCAIB Website
Fernandina Beach, Florida
United States

[« Go to Upcoming Event List](#)

Information subject to change. Contact BCAIB Website <http://www.myfloridalicense.com/DBPR/building-code-administrators-and-inspectors/board-meeting-information/>

REPRESENTING BUILDING OFFICIALS, CODE COMPLIANCE PROFESSIONALS, AND THE BUILDING INDUSTRY.

Building Officials Association of Florida
PO Box 5247, Deltona, FL 32728
Phone: 407-804-1001
Fax: 407-807-0132
E-mail: info@boaf.net

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Doreen Hensel

From: Residence Inn By Marriott Reservations <reservations@res-marriott.com>
Sent: Wednesday, November 15, 2023 12:09 PM
To: Doreen Hensel
Subject: Reservation Confirmation #85216923 for Residence Inn Amelia Island

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



[ENHANCE YOUR STAY](#) | [SUMMARY OF CHARGES](#) | [CONTACT US](#)



Residence Inn Amelia Island

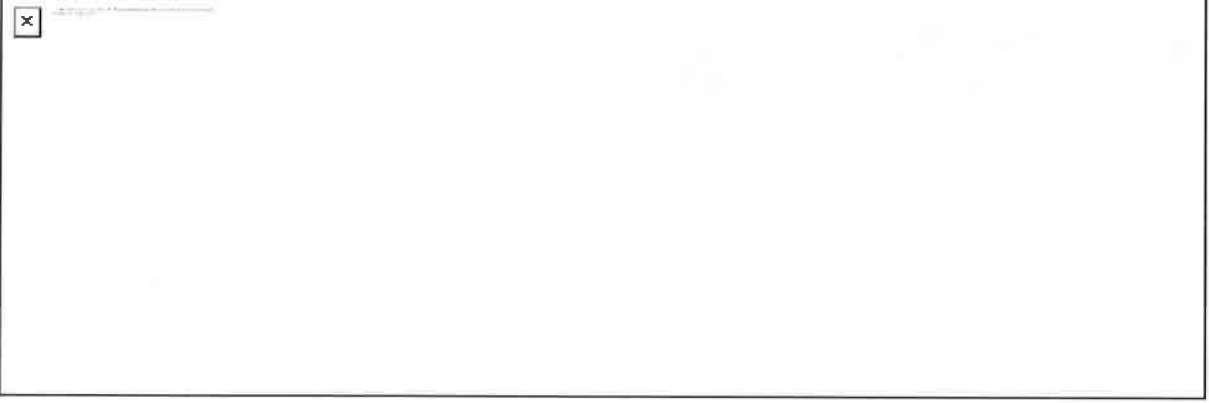
2301 Sadler Road Fernandina Beach Florida 32034 USA +1-904-277-2440

Thank you for booking with us, Robert Daniel Bitgood.

Travel like you live

Tue, Dec 05, 2023 – Wed, Dec 06, 2023

Confirmation Number: 85216923



Check-In: Tuesday, December 5, 2023

04:00 PM

Check-Out: Wednesday, December 6, 2023

12:00 PM

Number of rooms 1 Room

Guests per room 1 Adult

Guarantee Method Credit Card Guarantee, Visa

Total for Stay (all rooms) 172.48 USD

Room 1

Room Type Studio, 1 King, Sofa bed

Guaranteed Requests:

None

ALL REQUESTS

[Modify or Cancel Reservation](#)

Important Information About Your Stay



In order to prepare for your upcoming stay, we invite you to **learn more** about what to expect when you arrive and the experiences that await you.



Guests will receive housekeeping every other day; additional services available upon request.



Upon early departure, an Early Departure Charge of one night's room & applicable tax applies.



Less Contact, More Convenience with the Marriott Bonvoy™ App

Breeze through check in, know when your room is ready and so much more.

[Go Now](#)

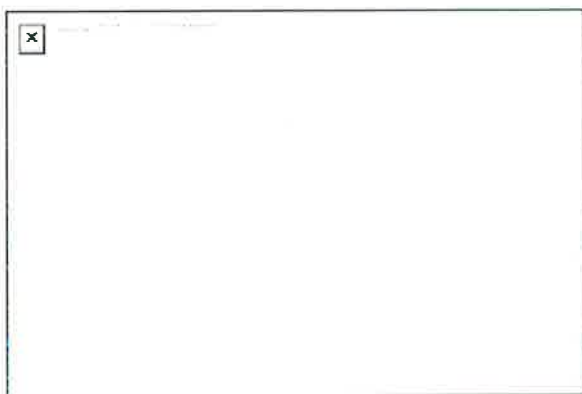
Enhance your stay



Earn Toward Free Nights Faster

With 1,500 bonus points on each stay + 3,000 more for every 3 brands you stay with.

[Join and Register](#)



Inspiring Experiences

Find unique activities everyone will love, and earn points too.

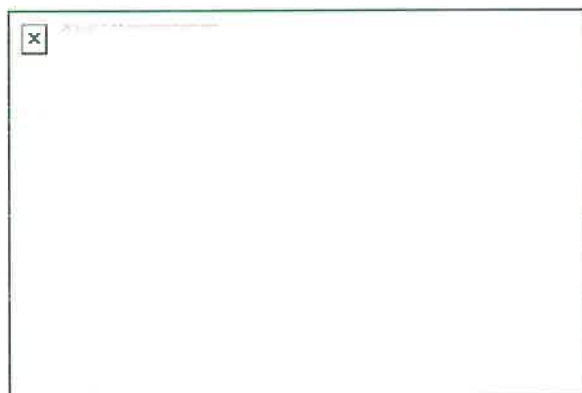
Book Activities



Free Hot Breakfast

Choose from a variety of fresh, hot and healthy favorites.

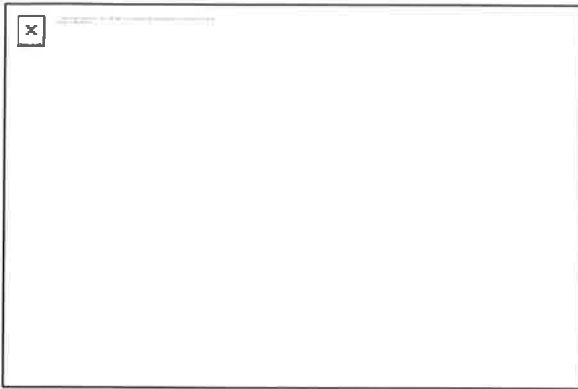
View More Amenities



Every Room is a Suite

Spread out in our spacious suites with full kitchens and separate work and living spaces.

Tour Our Suites



Free Wi-Fi

Stay connected throughout the suite and hotel.

[View More Amenities](#)

So Much More Awaits

Robert Daniel Bitgood, you could earn 770 points on this stay as a Marriott Bonvoy® member — it's free and easy to join.

Transform your points into free nights, flights, and unrivaled experiences. Plus, access contactless check-in through the mobile app, enjoy Member Rates, and get exclusive offers.

[»» JOIN NOW](#)



Summary Of Charges

Tuesday, December 5, 2023 – Wednesday, December 6, 2023

1 Night at 154.00 USD per night per room

BUILDING CODE ADMIN

Taxes & Fees (per night per room)

Estimated Government Taxes & Fees	18.48 USD
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Totals

Total for Stay (all rooms)	172.48 USD
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Other Charges

Complimentary on-site parking

Rate Details & Cancellation Policy

- A cancellation policy does apply. For more information, view the 'Cancellation Policy' link in your reservation on the Marriott website, contact the hotel or call Marriott Reservations.

Rate Guarantee Limitation(s)

- Changes in taxes or fees implemented after booking will affect the total room price.

Additional Information

- Upon check-in an authorization request will be placed on your credit or debit card (where accepted) in an amount equal to the cost of the room, tax and incidental charges for the length of your stay (up to seven nights). If your stay exceeds seven nights, an additional authorization may be requested for the entire amount of your stay (room, tax and incidentals). Upon check-out, your payment card will be charged for the actual amount incurred during your stay.

Enjoy instant benefits because you booked directly with US



Member Rates



Free Wi-Fi



Mobile Check-In

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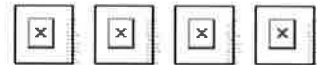
Contact Us

Phone Numbers

Call 1-800-331-3131 in the US and Canada

For everywhere else, call our Worldwide Telephone Numbers

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MARRIOTT PROPRIETARY INFORMATION

482 Neptune Dr NE
to 2301 Sadler Rd

3 hr 1 min

209.1 miles

IRS reimbursement: **\$136.94**



Head toward Hurst Rd NE on Neptune Dr NE. Go for 246 ft.

Then 0.05 miles



Turn left onto Hurst Rd NE. Go for 0.2 mi.

Then 0.2 miles



Turn left onto Emerson Dr NE. Go for 1.0 mi.

Then 1.0 miles



Turn right onto Culver Dr NE. Go for 0.5 mi.

Then 0.5 miles



Turn right onto Palm Bay Rd NE (CR-516 E). Go for 0.4 mi.

Then 0.4 miles



Turn left toward SR-9/I-95 N. Go for 449 ft.

Then 0.09 miles



Turn slightly left and take ramp onto I-95 N (SR-9) toward I-95. Go for 157 mi.

Then 156.7 miles



Take exit 333 toward JAX Beaches/I-295-BELTWAY E onto SR-9B N. Go for 4.6 mi.

Then 4.6 miles



Keep left onto I-295. Go for 5.2 mi.

Then 5.2 miles



Continue on I-295 N (I-295 East Bltwy). Go for 17.1 mi.

Then 17.1 miles



Take exit 36 onto US-17 N (Main St N). Go for 0.8 mi.

Then 0.8 miles



Continue on Main St N (US-17 N). Go for 2.1 mi.

Then 2.1 miles



Continue on Main St N (US-17). Go for 10.1 mi.

Then 10.1 miles



Turn right onto Buccaneer Trl (SR-200 E). Go for 9.2 mi.

Then 9.2 miles



Turn right onto Sadler Rd (CR-108) toward Hospital. Go for 1.0 mi.

Then 1.0 miles



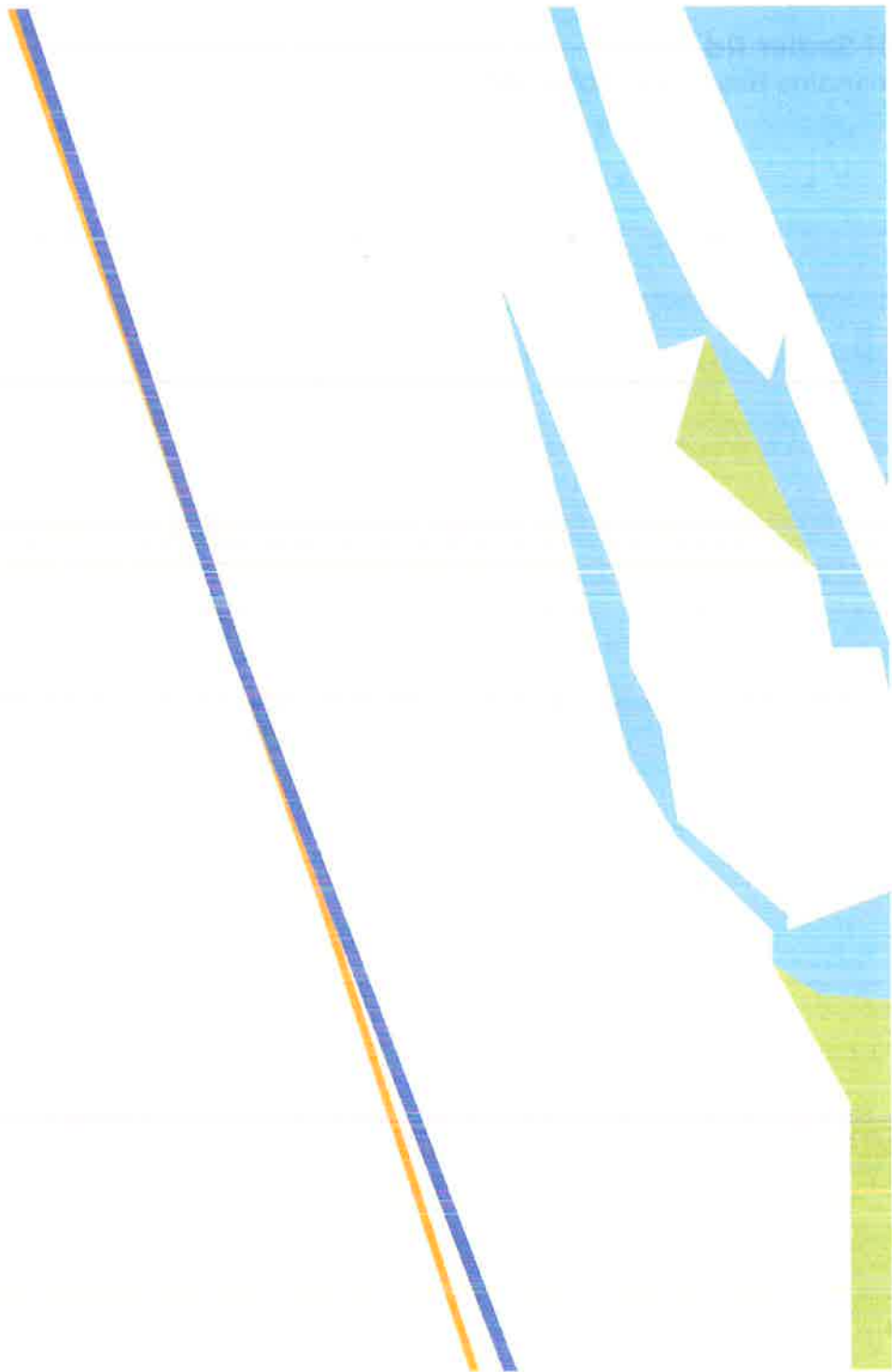
Turn left. Go for 243 ft.

Then 0.05 miles



2301 Sadler Rd

Fernandina Beach, FL 32034-4559





FY 2024 Per Diem Rates for ZIP Code 32034

Meals & Incidentals (M&IE) rates and breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
Standard Rate	Applies for all locations without specified rates	\$59	\$13	\$15	\$26	\$5	\$44.25

